

**NEBRASKA MOTOR VEHICLE INDUSTRY LICENSING BOARD**

**301 Centennial Mall South, PO Box 94697, Lincoln NE 68509**

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***Application for* MOTOR VEHICLE AUCTION DEALER LICENSE**

to engage in the business of selling motor vehicles by auction in accordance with the Motor Vehicle Industry Regulation Act, the rules and regulations adopted and promulgated by the Board, and any amendments to the act and the rules and regulations, to date; and in connection herewith makes the following material statements:

1. Applicant is doing business as (name of auction dealership) \_\_\_\_\_

Address of Auction dealership:

\_\_\_\_\_  
(Street) (PO Box) (City) (State) (Zip Code)  
County \_\_\_\_\_

If the above address is a rural location, please give directions to find the auction

2. Does the above location conform to applicable zoning laws? \_\_\_\_\_ Provide a zoning letter or certificate from your zoning authority confirming zoning compliance.

3. a) Office hours: from \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M.

b) Auction Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Fax number : (\_\_\_\_\_) \_\_\_\_\_

c) email address for the company: \_\_\_\_\_

Name and phone number of person to contact for the auction dealership: \_\_\_\_\_

4. Describe fully the building and actual premises where the business is to be operated (include square feet of building and display area):

5. The auction dealer location is (check one) \_\_\_\_\_ owned by the applicant or \_\_\_\_\_ leased by the applicant. If the location is leased, a copy of the lease not ending before December 31st of the license year must accompany this application.

6. Will there be one contiguous area for the display of ten or more motor vehicles, trailers or motorcycles in a presentable manner where this business is to be operated? \_\_\_\_\_

7. Will all Auction records be kept separately and apart from other business or personal records? \_\_\_\_\_

8. Submit with this application a photograph of the place of business, showing the permanently erected dealership sign in the photo. The dealership name must be in letters at least 8 inches in height.

9. Ownership of the auction dealership (check only one):

\_\_\_\_ **Individual Owner:** Name and address \_\_\_\_\_

Social Security Number (last 4 digits): \_\_\_\_\_

\_\_\_\_ **Partnership:** Names and Addresses of all Partners \_\_\_\_\_

\_\_\_\_ **Corporation or Limited Liability Co** \_\_\_\_\_

(Registered with the Nebraska Secretary of State)

Names, addresses, and titles of principal officers of the corporation or names and addresses of members of the Limited Liability Company:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 10. (a) Have any of the named owners ever been found guilty of any felony that has not been pardoned? Yes \_\_\_ No \_\_\_
- (b) Have any ever been found guilty of any misdemeanor concerning fraud or conversion? Yes \_\_\_ No \_\_\_
- (c) Have any suffered any judgment in any civil action involving fraud, misrepresentation or conversion? Yes \_\_\_ No \_\_\_
- (d) Are any felony charges pending against any of the named owners at the present time? Yes \_\_\_ No \_\_\_

If any of the named owners answered Yes to any of the above questions, please give details (attach a separate sheet of paper if needed). Provide a copy of the background report for the named person.

**IMPORTANT: A corporate surety bond in the amount of \$100,000 must accompany this application.**

OATH  
(All partners must sign the oath)

STATE OF \_\_\_\_\_  
County of \_\_\_\_\_

\_\_\_\_\_, being first duly sworn, upon oath deposes and says: That he/she is the  
(Printed name of owner, partners, corporate officer or LLC member)  
applicant who makes the above and foregoing application, that he/she has read the same, knows the contents thereof, and that all  
statements therein contained are true.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Signature of Applicant)

SUBSCRIBED in my presence and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Notary Public)

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The Auction dealership name must reflect the type of business for which the license will be granted.

The Auction dealership must have a working telephone that is listed with directory assistance in the auction dealership name.

➤ ISSUANCE OF THE AUCTION DEALER BOND TO REFLECT OWNERSHIP AND NAME OF AUCTION DEALERSHIP:

**If applying as an individual owner**, the bond will be issued as Name of individual owner dba name of dealership.

**If applying as a partnership**, the bond will be issued as Names of partners dba name of dealership.

**Corporate owned or LLC owned auction dealerships:** The corporation or LLC must be registered with the Nebraska Secretary of State.

If the name of the corporation or LLC already reflects auto auction, the name of the auction dealership can be the same. For example, Big Red Auto Auction, Inc. would be registered with the Nebraska Secretary of State and could be the name of the auction dealership. The bond would be issued as Big Red Auto Auction, Inc.

Otherwise, the bond would be issued as the corporation or LLC dba name of the dealership. An example would be, Jones and Sons, LLC dba Panhandle Auto Auction, in which case Jones and Sons, LLC would be registered with the Nebraska Secretary of State. The auction dealership's sign, telephone number, and advertising would be in the "doing business as" (dba) name: Panhandle Auto Auction.

The bond with all required signatures must be submitted with the auction dealer's license application. An out of state agent must provide a copy of their Nebraska Producer's License. The applicant should keep a copy of the bond for their records.

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Submit the completed application and supporting documents to our office. **No fee is collected until after the auction dealership has been inspected and approved by our office.** An investigator from our office will contact you to schedule an inspection.

After the inspection send to our office the Inspection Report, any additional required items, and the fee in the proper amount payable to MOTOR VEHICLE INDUSTRY LICENSING BOARD.